

**MINUTES OF MEETING  
GRAND HAVEN  
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Grand Haven Community Development District’s Board of Supervisors was held on Thursday, April 19, 2018 at 10:00 a.m., in the Grand Haven Room, at the Grand Haven Village Center, located at 2001 Waterside Parkway, Palm Coast, Florida 32137.

**Present at the meeting were:**

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Marie Gaeta	Assistant Secretary
Tom Lawrence	Assistant Secretary
Ray Smith	Assistant Secretary

**Also present were:**

Howard McGaffney	District Manager
Leigh Ann Buzyniski	District Counsel
David Sowell	District Engineer
Barry Kloptosky	Operations Manager
Stacy Acrin	Grand Haven CDD Office
Tony Grau ( <i>via telephone</i> )	Grau & Associates
Robert Ross	Vesta/AMG
Rob Carlton	Resident and GHMA President
Al Lo Monaco	Resident
Vic Natiello	Resident
Ron Merlo	Resident
John Polizzi	Resident
Doray Levendusky	Resident
Kevin Foley	Resident
Laura Foley	Resident
Mike Frichol	Resident
Izrail Grinshteyn	Resident
Charles Greer	Resident
Morgan Evans	Resident
Stephanie Johnson	Resident
David W. Ferguson	Resident
Denise Gallo	Resident

**FIRST ORDER OF BUSINESS**

**CALL TO ORDER/ROLL CALL**

Mr. McGaffney called the meeting to order at 10:02 a.m. All Supervisors were present, in person.

**SECOND ORDER OF BUSINESS**

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**THIRD ORDER OF BUSINESS**

**MODIFICATIONS TO AGENDA**

The Board agreed to the following modifications to the agenda:

- **Village Center Storage Addition Presentation**
- **Vehicular Speeding**

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, the modifications to the agenda, were approved.**

**FOURTH ORDER OF BUSINESS**

**CONSULTANTS, GUEST REPORTS & PRESENTATIONS**

**A. Brame Heck Architects, Inc.: *Mick Richmond, AIA***

**• Village Center Envelope Assessment Results**

Mr. Richmond gave a slide presentation of the Assessment and discussed the following:

➤ The scope involved evaluating the roof, Exterior Insulated Finishing System (EIFS), windows and aesthetic/decoration.

➤ Roofs

Flat Roof Findings: Debris on roof.

Recommendations: Regular maintenance and clear debris from roof and roof vents to allow water to drain off and avoid standing water.

Parapet and EIFS Findings: Water intrusion issues due to design, installation and product issues. Screws in the roof and walls, improperly installed flashing, standing water leading to mold growth, cracking allowing water intrusion, water damage to Breezeway attic plywood, etc.

Recommendations: Parapet part should have a flashing system running to the top of the parapet with coping on top so that everything is a flat, continuous membrane across the roof, with the concrete tiles reinstalled over it, and replace the attic vents with a ridged cap.

Hip Roof Findings: Fairly reasonable condition and no reports of visible leaking. Adhesive starting to fail on a flashing, tiles, etc.

Recommendations: Repair the adhesive issues.

Skylight Findings: No obvious issues.

Flashings: Address those with issues, monitor and repair issues that arise.

Mr. Richmond stated that the primary area of the roof that should be addressed is the gable area over the Breezeway.

Covered Walkways Findings: Improper tiles installed improperly but likely not causing an issue.

Recommendations: Apply sealant to the holes in the tiles.

➤ Wall Surfaces – EIFS Cladding

Findings: Wall surfaces extend to the ground, with no way for water to get out, if it got behind the wall surface and the building. A drainage plane or air/moisture barrier was not likely installed, given the age of the building. Holes in walls for running conduit, etc., were not sealed, leaving a gateway for water intrusion. Numerous flat areas where water stands and does not flow off. Separated flashing where more sealant was needed. Numerous cracks in the outer surface. Lacking weeps or weep screeds, which allow moisture to escape.

Recommendations: Apply sealant to all wall penetrations. Remove entire EIFS and replace with a new system.

➤ Windows

Findings: Most windows exhibit significant problems with detailing, causing severe degradation to the wood sills and trim, including rot and mold growth, due to moisture exposure. Surfaces and molding that hold water and do not direct water away from the window opening. Openings lack head flashing.

Recommendations: Install head flashing. Avoid this type of EIFS trim piece around windows. Replace all window sills. Possibly replace most windows with higher thermal performance windows.

➤ Aesthetic/Decoration

Findings: EIFS needs to be replaced.

Recommendations: Opportunity to modify the aesthetic, replace exterior light fixtures and change EIFS details at openings, copings, cornices, etc., while modifying the details for enhanced performance.

Mr. Richmond discussed the next steps, if the District proceeds with this project and responded to Supervisor questions about the process. Supervisor Gaeta asked if the building must be closed during the project. Mr. Richmond thought not; although, there might be minor disruptions. Work could be coordinated to ease disruptions. The estimated cost for the entire project was \$600,000 but more information is needed to better estimate the cost. Supervisor Lawrence stated that it all needs to be done. Mr. Richmond stated that it all needs to be done but could be completed in phases; the gable roof should be the first phase. Supervisor Davidson asked if the \$600,000 figure included the Mr. Richmond's \$50,000 fee. Mr. Richmond replied affirmatively. Mr. Kloptosky asked if the \$600,000 estimate included any of the design enhancements that he and Mr. Richmond discussed. Mr. Richmond replied affirmatively; he was not sure if the light fixtures were included.

The proposed fee for design services was \$49,605, plus material costs, additional services, mileage for additional trips beyond those budgeted.

Ms. Buzyniski stated that the bid threshold for this type of contract was \$35,000; therefore, the District must go through the bid process for the design services. Mr. Richmond stated that the design services could be broken down into three distinct phases. Discussion ensued regarding whether the Mr. Richmond's firm was a contractor to the District Engineer. Mr. Richmond stated that his firm was competitively selected, by the District Engineer. Upon further research, Ms. Buzyniski stated that the bid threshold for this type of work is \$325,000; therefore, the Design Services do not need to be bid.

Regarding the design, Supervisor Lawrence asked if it would be problematic if the project was completed in phases, over several years. Mr. Richmond replied probably not; however, the design must be reviewed at that time to make sure that the design was still compliant with any new building codes.

**On MOTION by Supervisor Smith and seconded by Supervisor Lawrence, with all in favor, the Brame Heck Architects, Inc., Design Services Proposal for Design Services for The Village Center façade and roof restoration, in a not-to-exceed amount of \$49,605, and authorizing District Counsel to draft an Agreement and for the Chair to execute, were approved.**

▪ **Village Center Storage Addition Presentation**

**\*\*\*This item was an addition to the agenda.\*\*\***

Mr. Kloptosky presented the plans for the storage addition at The Village Center, discussed the specifications, location, size, design, permitting requirements, land and hardscaping and construction of the structure. Mr. Kloptosky and Mr. Richmond responded to questions.

Mr. John Pollizi, a resident, asked if a small elevator or lift to the upper portion of the storage addition was considered. Mr. Kloptosky stated that the design was for storing smaller items in the upper area of the storage addition.

Mr. Mike Frichol, a resident, believed that a small elevator or lift was necessary, as a safety measure.

Mr. Richmond estimated \$30,000 for a small elevator or lift. Mr. Ross felt that it was not necessary, based on what would be stored in the upper area.

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, the Brame Heck Architects, Inc., Design Plan for The Village Center Storage Addition Project and using the Design Plan to go out to bid, were approved.**

Mr. Richmond estimated \$70,000 to 75,000 for the storage addition.

• **Village Center Building Hardening Project Proposal**

This item was presented following Item 6A.

**FIFTH ORDER OF BUSINESS**

**PUBLIC COMMENTS (3-Minute Rule; Non-Agenda Items)**

Mr. Morgan Evans, a resident, asked for a crosswalk, signage or something else to be installed at Flamingo Court and Waterside Parkway to slow traffic. This item would be discussed later. Mr. Evans asked about the oxygen levels in the lakes, as the midge flies were back. Mr. Kloptosky would check with Aquatic Systems, Inc. (ASI). Mr. Evans stated that the sprinklers on Flamingo Court operate continuously. Mr. Kloptosky stated that the contractor was notified. Mr. Evans stating that the golf course bridge was in poor condition. Mr. Kloptosky stated that the bridge is not CDD property.

Mr. Izrail Grinshteyn, a resident, noted a severe gnat problem at the pond on Lagare. Supervisor Davidson stated it was likely midge flies. Supervisor Gaeta confirmed that the midge flies were very bad this year and discussed the steps taken by the CDD to alleviate the issue.

Supervisor Davidson stated that it is an ecological issue that cannot be solved immediately or by spraying.

**\*\*\*Mr. Tony Grau, of Grau & Associates, joined the meeting, via telephone.\*\*\***

- **Presentation: Audited Financial Report for Fiscal Year Ended September 30, 2017, Prepared by Grau & Associates**

**\*\*\*This item, previously Item 8B, was presented out of order.\*\*\***

Mr. Grau presented the Audited Financial Report for Fiscal Year Ended September 30, 2017 and described the information that could be found on each page. There were no compliance issues or findings; this was considered a clean audit. Discussion ensued regarding the depreciating assets. Mr. McGaffney explained that the amount for the depreciating assets does not mean the District must save that amount to replace or maintain the asset.

- **Consideration of/Decision on: Resolution 2018-05, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2017**

**\*\*\*This item, previously Item 8B, was presented out of order.\*\*\***

Mr. McGaffney presented Resolution 2018-05.

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, Resolution 2018-05, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2017, was adopted.**

**\*\*\*Mr. Grau left the meeting.\*\*\***

**SIXTH ORDER OF BUSINESS**

**STAFF REPORTS**

**A. District Engineer: DRMP, Inc.**

- Creekside Parking Lot Issues: Design and construction costs to expand the Creekside front parking lot would be \$30,000 to \$50,000, to possibly gain four to five parking spaces.

The Board consensus was that it did not make economic sense to spend that amount to expand the parking lot by only four or five spaces.

- Resident Request to Install Crosswalk at North Village Parkway and Creekside Drive: A crosswalk could be installed without performing an Engineering Study and just hiring a contractor to construct it. A Trip Study of pedestrian and vehicle traffic should be conducted to ascertain traffic percentiles and determine if a stop sign was warranted or a striped crosswalk,

based on the data. The District Engineer would provide a recommendation, based on the Trip Study. Mr. Kloptosky voiced his opinion that the location was specifically designed without a crosswalk, as it would be a hazard, due to the high volume of traffic passing that location. Discussion ensued regarding installing a blinking light. Mr. Sowell estimated \$2,000 to \$3,000 for a Trip Study and recommendations.

Supervisor Smith wanted the recommendations to include the merits of locating a crosswalk on the east or the west side, if a crosswalk is warranted. Supervisor Davidson asked if installing a crosswalk would increase the District’s liability. Ms. Buzyniski did not think so, provided the crosswalk complies with State standards.

Mr. Vic Natiello, a resident, discussed the reason he felt the far side was the safer location for a crosswalk.

➤ Mr. Sowell distributed a color-coded map depicting the roads to be resurfaced, by fiscal year, along with a list of the road names, entitled “2017-2021 Paving Program List”. Discussion ensued regarding the amount budgeted in the CIP budget.

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, authorizing the District Engineer to conduct a Trip Study and develop recommendations, was approved.**

Supervisor Lawrence voiced his opinion that, faced with The Village Center project, road resurfacing could be put on hold for a few years.

▪ **Village Center Building Hardening Project Proposal**

*\*\*\*This item, previously part of the Fourth Order of Business, was presented out of order.\*\*\**

Mr. Richmond estimated \$7,000 for a Scoping Study, similar to what was done for The Village Center Envelope Assessment. Supervisor Davidson stated that hardening The Village Center building would be part of the Federal Emergency Management Agency (FEMA) Mitigation Grant that will be discussed later in the meeting.

▪ **Continuation of Public Comments**

Mr. Polizzi proposed a tennis ball recycling program. He found a company that recycles tennis balls sent to them; the program would be at no cost to the District and could be done in conjunction with Amenity staff and volunteers. Information would be provided to Mr. Ross.

Mr. Frichol discussed an email he sent about resident perceptions regarding CDD and GHMA issues, including the following perception:

- Residents are required to remove downed trees but believe that the CDD does not follow the same rules because they do not understand about the St. Johns River Water Management District (SJRWMD) regulations prohibiting vegetation removal in preserve areas.

Discussion ensued regarding, improving communication and disseminating information to residents about various CDD matters to dispel incorrect perceptions and misinformation.

This topic would be included on the workshop agenda.

Mr. Kevin Foley, a resident, stated that his wife was attacked and bitten by a dog on Waterside Parkway. The dog was on a retractable leash that was longer than permitted under the City’s Ordinances. He requested that the District’s Rules be updated to be in compliance with the City Ordinance Section 8-31, which states that leashes can be no longer than 8’, and wanted it published. Supervisor Davidson stated that the CDD has no authority to enforce; this would be a civil matter between the parties involved. Ms. Buzyniski stated that the District’s Rules could be amended to match the City Ordinance. Supervisor Davidson suggested an e-blast reminding residents about safety issues. Dr. Rob Carlton, resident and GHMA President stated that the GHMA can enforce leash requirements.

**\*\*\*The meeting recessed at 12:16 p.m.\*\*\***

**\*\*\*The meeting reconvened at 12:27 p.m.\*\*\***

**B. Amenity Manager: Amenity Management Group, Inc.**

There being no report, the next item followed.

- **District Counsel: Clark & Albaugh, LLC**

**\*\*\*This item, previously Item 6C, was presented out of order.**

Ms. Buzyniski reported the following:

- St. Johns River Water Management District (SJRWMD) Permit Transfers – Ongoing. Requested information was provided to SJRWMD. The Turnover Agreement whereby SJRWMD acknowledges that the CDD is not assuming any liability from construction defects with the system, etc., was still under negotiation. Once finalized, this would be included on the agenda.

Mr. Polizzi asked about the progress of the transfer. Mr. McGaffney stated that this was the end-stage of the turnover process; the SJRWMD agreed that there were no material defects of



flaws in the system, as originally designed and constructed and District Counsel is now negotiating the terms of the Agreement.

- Hurricane Matthew Federal Emergency Management Agency (FEMA) Claim – Streetlight Determination Appeal – Ongoing. FEMA’s letter in response to the District’s appeal was under review. FEMA’s response related to a characterization of the insurance deductible, as it relates to whether it was a named storm; the policy would be researched and reviewed to determine the deductible percentage.
- Hurricane Irma Claim – Ongoing. FEMA raised an issue with the effective dates on permits for the 4C’s landfill, which might present an issue; the matter is being researched. There may be an evaluation of the debris claim; as requested, the District provided additional information.
- Hurricane Matthew FEMA Claim – Debris Removal – Ongoing. The debris removal portion of the Hurricane Matthew claim has advanced to the final review stage.

Mr. Kloptosky stated that FEMA visited a few times and was provided with requested information. For Hurricane Irma, FEMA still needs a permit from Shaw’s Tree Service (Shaw), along with a letter. FEMA wants to know the location of the debris dumping site; however, Shaw did not dump the debris, it was mulched, recycled and placed the mulch in the community. FEMA was agreeable to a letter from Shaw explaining that but Shaw has not provided the letter.

Supervisor Davidson asked about the Hurricane Matthew insurance claims. Mr. McGaffney stated that the insurance claims were final. Of the approximate claims of \$400,000, the District received approximately \$116,000 in insurance reimbursement; landscaping was submitted but landscaping is uninsurable. Due to the way the streetlights are insured, the streetlight damages did not meet the deductible threshold; Staff is working to break the streetlights down by village, which should improve reimbursement chances, in the future but the change will cause the District’s insurance premiums to increase.

▪ **Fitness Center Presentation**

Supervisor Davidson stated that, although this was still part of Public Comments, the three-minute time limit would be lifted for Mr. Foley to present his findings.

Mr. Foley recalled discussion about modernizing the Fitness Centers, in terms of space and equipment and developing a “Fitness Center Initiative” group and gave a PowerPoint presentation and noted the following:

- 41 Fitness Center users were interviewed personally or by email.
- Toured the facilities with the equipment servicer representative, Mr. Robert Lloyd.

- Met with a personal trainer with particular expertise with District residents.
- Primary responses:
  - 73% of Respondents - Need area for floor for stretching and core and rehab work
  - 49% of Respondents - Replace equipment with new and/or more appropriate, efficient and safe equipment and machines (80% if requests for specific types of equipment are included)
  - 32% of Respondents - Need more space and equipment to accommodate population needs
- Personal Trainer Comments – Eliminate and rearrange machines to create adequate floor area for stretching, core strengthening and muscle conditioning, and purchase new mats, balance balls, tubes and exercise posters.
- Equipment Servicer Comments – Weight training equipment is old but functional, new multi-function equipment is efficient but do not do piecemeal, use Prism to set up and equip stretching area, rearrange equipment and clean up clutter, add new dumbbells with attractive racks and balance ball holding racks.
- Recommendations Based on Interviews and Approximate Cost:
  - Part 1: Create floor space and equip with mats, balance balls, etc., eliminate StairMaster, rearrange other equipment (less than \$3,000) and replace dumbbells (less than \$2,000).
  - Part 2: Replace existing weight training and cardio equipment after obtaining professional assessment to be sure new equipment suits the needs of most, is the right equipment and the space is used wisely. Make this part of the CIP.
- Fitness Center User Comments
  - Mr. Ross believed he was most qualified to talk about the Fitness Center, as he has been with the District for ten years and monitors the Fitness Center daily. He reported the following:
    - Every piece of equipment is used by someone.
    - Equipment is regularly replaced.
    - Nothing wrong with the dumbbells.
    - Facility could be larger.
    - Most users are happy with the Fitness Center.
  - Supervisor Davidson asked about the lack of floor space and recalled that equipment was recently removed from the Fitness Centers to reconfigure them to ADA requirements, and asked if they could be further reconfigured to create floor space. Mr. Ross stated only by removing more equipment, all of which is used daily.

Discussion ensued regarding the lack of room to expand the facilities to accommodate the size of the community, potential imposition of special assessments if the Fitness Centers were brought up to “professional” levels, including the Fitness Centers if a survey is done in the future, obtaining other expert opinions and working towards future improvement. The discussion also included Mr. Foley’s data based on interviews of only 41 of the 4,200<sup>+</sup> residents, obtaining input from more residents, having Mr. Lloyd give a presentation about the Fitness Centers, comparing this against other needs of the community and delaying any new equipment and machines until after The Village Center construction work is completed.

**C. Operations Manager: *Barry Kloptosky***

**i. Guard Services**

Mr. Kloptosky discussed the following:

➤ Fitness Centers – Goal is to improve the community, including the Fitness Centers; timing, priority and funding are the issues. He discussed the following:

- First Step: Redo the interior at the Fitness Centers, replace ceiling, install new light fixtures, install fans, paint, add trim, etc., when funds are available.
- All current equipment is utilized; any change will elicit conflict from residents.
- Numerous pieces of equipment have been replaced over the years. Most cardio equipment is fairly new. The strength training equipment is older and could be first to consider for replacement.
- Prioritizing Fitness Center upgrades in relation to community projects.
- Cumbersomeness of moving equipment, due to ADA requirements, etc.

Supervisor Davidson stated that Mr. Lloyd should be invited to give a presentation at the next meeting and provide recommendations of how to create floor space.

➤ Road Resurfacing Project – P & S Paving, Inc. (P&S) agreed to replace the asphalt in an area in Heron Court, for which a deficiency notice was issued; the repair would be at no cost to the District. One remaining punch list item was pending and, while the problem was likely resolved, Mr. Kloptosky was not satisfied with the appearance and would contact P&S.

➤ Staffing Issues – There was one Level 1 Maintenance Worker vacancy and another submitted his resignation, which will create two vacancies; the Board previously approved hiring three Maintenance Workers. Interviews were conducted and offers would be made to three candidates. The Office Manager position is vacant and a temp was hired; this position would be addressed once the field positions are filled.

- The Village Center Auxiliary Generator Installation – AmeriGas was prepared to dig the hole for the underground propane tank but it was put on hold, due to rain.
- Golf Cart Crossing Safety Issue – The BlinkerBeacon™ Solar Flashing LED Beacon system manufacturer’s representative conducted a site visit and performed tests for solar power. A recommendation from the representative was pending. Due to the delays, this vendor may be abandoned and proposals obtained from two other vendors.
- Village Center Lounge Chairs – 75% of the chairs were replaced; the chairs look good and everyone likes them. The remaining chairs are on backorder.
- Landscape Lighting Upgrades to LED at Entrances – Most lighting was installed, except for backordered equipment. Soffit lighting was installed at the Main Gate and North Gate guardhouses. Column lighting was planned for the Main Gate to better illuminate the perimeter and, if necessary, a light would be installed by the resident gate card reader.
- Speeding on Waterside Parkway – Sheriff patrol occurred on Monday and some speeders were ticketed; a patrol schedule was pending from the Sheriff’s office.

Supervisor Davidson believed that previous motorcycle patrols and notifying residents that speeders were ticketed were the most effective deterrent; more so than vehicle patrols.

- Guard Services Issues – The vendor is aware of the issue with two other guards and those guards were put on notice that they face suspension and termination if the issues do not cease. The vendor noted difficulty finding qualified, adequate staff in Flagler County.

**D. District Counsel: *Clark & Albaugh, LLC***

This item was presented following Item 6B.

**E. District Manager: *Wrathell, Hunt and Associates, LLC***

Mr. McGaffney recapped the items for the next workshop agenda.

**SEVENTH ORDER OF BUSINESS**

**CONSENT AGENDA ITEMS**

Mr. McGaffney presented the Consent Agenda Items for the Board’s consideration.

**A. APPROVAL OF UNAUDITED FINANCIAL STATEMENTS**

**i. Unaudited Financial Statements as of February 28, 2018**

Mr. McGaffney presented the Unaudited Financial Statements as of February 28, 2018.

Supervisor Lawrence asked why “Security staffing contract services” was over budget.

Mr. McGaffney stated that the District was paying more, with the new vendor.

**B. APPROVAL OF MINUTES**

**i. March 1, 2018 Community Workshop**

**ii. March 15, 2018 Regular Meeting**

Revisions to the minutes were previously submitted to Management.

**On MOTION by Supervisor Gaeta and seconded by Supervisor Davidson, with all in favor, Consent Agenda Items A and B, as amended, were approved.**

**EIGHTH ORDER OF BUSINESS**

**BUSINESS ITEMS**

**A. Continued Discussion: Pond Bank Maintenance Policy and BMP Revisions**

Supervisor Davidson distributed new versions of the Policy and BMP documents, which were also provided to District Counsel. The changes were a compilation of everyone's input and District Counsel was satisfied with these versions.

**On MOTION by Supervisor Davidson and seconded by Supervisor Chiodo, with all in favor, the Pond Bank Maintenance Policy and BMP Revisions, in substantial form, and scheduling the Public Hearing to coincide with the scheduled September Public Hearing, were approved.**

Supervisor Davidson stated that Mr. Kloptosky and Ms. Leister were now authorized to contact Yellowstone Landscape (Yellowstone) to schedule one spartina trimming and pine straw installation on two ponds previously discussed. Mr. McGaffney stated that Mr. Kloptosky could approve the work, provided it falls within his spending threshold.

**B. Presentation: Audited Financial Report for Fiscal Year Ended September 30, 2017, Prepared by Grau & Associates**

This item was presented during the Fifth Order of Business.

**C. Consideration of/Decision on: Resolution 2018-05, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2017**

This item was presented during the Fifth Order of Business.

**D. Continued Discussion: Comprehensive Community Emergency Management Plan Project**

Supervisor Davidson stated that he and Mr. Chip Howden, a resident, completed most of the Comprehensive Community Emergency Management Plan (CCEMP) edits.

**i. Hurricane Season Informational Meeting [June 6, 2018]**

Supervisor Davidson stated the Informational Session would be held on June 6, 2018.

Regarding the antenna, Supervisor Davidson stated that it must be sent by freight, which will add \$375 to the cost.

**ii. Flagler County Mitigation Strategy Project Funding Update**

Supervisor Davidson stated that the final version of the application was completed but assistance was needed from Ms. Laura Nelson, of the Flagler County Emergency Operations Center, was needed to fully complete it. Ms. Nelson was not entirely sure that the dramatic cut in available funds would continue; even if this round of funding is limited, the application and work could be rolled over to future Mitigation Grand Funding opportunities.

**On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with Supervisors Davidson, Gaeta, Chiodo and Lawrence in favor and Supervisor Smith dissenting, setting aside not-to-exceed \$7,000 to engage Brame Heck Architects, Inc., to perform a Scoping Study for The Village Center Building Hardening Project, was approved. (Motion passed 4-1)**

**E. Continued Discussion/Consideration of/Decision on: Resident Survey**

Supervisor Davidson located survey documents from 2011. He suggested delaying a survey until after the November General Election, to avoid bias and manipulation of the survey results.

**F. Discussion: GHCCD BOS Agenda Creation Process**

This item was deferred to the next workshop.

**NINTH ORDER OF BUSINESS**

**OPEN ITEMS**

This item was not discussed.

**TENTH ORDER OF BUSINESS**

**SUPERVISORS' REQUESTS**

Supervisor Lawrence heard that Mosquito Control was giving away fish and asked Mr. Kloptosky to contact them.

**ELEVENTH ORDER OF BUSINESS**

**UPCOMING WORKSHOP/MEETING DATES**

Mr. McGaffney asked if the Board wished to continue scheduling a workshop for each month. The Board consensus was to continue with monthly workshops but cancel if a workshop is not necessary.

**A. COMMUNITY WORKSHOP**

- **May 3, 2018 at 10:00 AM**

**B. BOARD OF SUPERVISORS MEETING**

- **May 17, 2018 at 10:00 AM**

Mr. McGaffney stated that the next workshop will be held on May 3, 2018 at 10:00 a.m., at this location, and the next meeting will be held on May 17, 2018 at 10:00 a.m., at this location.

Supervisor Davidson stated that he and Mr. Kloptosky would meet with the City's new Stormwater Engineer to discuss the City's understanding of its maintenance responsibilities for Tract H, Ditch 10 and across the road where the trees are down.

**TWELFTH ORDER OF BUSINESS**

**ADJOURNMENT**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Supervisor Gaeta and seconded by Supervisor Chiodo, with all in favor, the meeting adjourned at 2:10 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair